

# STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

August 11, 2021

**TOPIC:** Spending Authority for Student Food Services for Colorado Northwestern Community College

**PRESENTED BY:** James Caldwell, Vice President of Business and Administration

## **RELATIONSHIP TO THE STRATEGIC PLAN:**

This contract impacts our strategic plan in two (2) strategic areas.

- Transform the student experience.
- Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence

## **EXPLANATION:**

Colorado Northwest Community College (CNCC) seeks spending authority approval for a new contract for student food services for its Rangely Campus. As CNCC approached the end of its existing contract for food services, the college went out to bid for a new long-term agreement through a Request for Proposal process. A Food Services Contract Selection Committee consisting of representatives from Student Services, Student Life, Athletics, Facilities, Faculty and the Business Office reviewed proposals from vendors and selected Aladdin Food Management Services, LLC as the bid winner.

The vendor will provide cafeteria style food services for the Rangely Campus' four dormitories, which typically house between 185 and 225 students in each of the Fall and Spring Semesters. The proposal includes provisions governing process, type and delivery of food services during campus isolations/quarantines due to pandemic, as well as sanitization routines suitable for COVID-19 standards. The vendor will also provide catering services for on-campus events throughout the College's Academic Year.

Terms of agreement are as follows:

Vendor: Aladdin Food Management Services, LLC

Term: July 1, 2021 – June 30, 2026 (5.0 Fiscal Years)

Annual cost:	\$ 950,000	Year 1
	\$ 950,000	Year 2
	\$ 950,000	Year 3
	\$ 950,000	Year 4
	<u>\$ 950,000</u>	<u>Year 5</u>
Total cost:	\$4,750,000	

## **RECOMMENDATION:**

Staff recommends the Board approve spending authority for CNCC for student food services outlined above to not exceed the amount of \$4,750,000 over the term of the agreement. Staff also recommends the Board delegate signature authority for the contract(s) and associated documents to the System Vice Chancellor for Finance and Administration on the condition that all State and Board required processes are met.